

**MERIDIAN PASTORAL CHARGE**

**ANNUAL MEETING**

**TUESDAY, FEBRUARY 5, 2019**

**STARBUCK**

Present: Darryl Manson, Jane Manness, Stuart Manness, Melanie Mosset, Margaret Porter, Michele Ammeter, Leith Saunders, Diane Trudeau, Nancy Langlois, Jamie Scharf, Cliff Harrison, Malcolm Kirkpatrick, Linda Manson, Shelley Robson, Rev. James deBeer

**MOTION:** Margaret/Stuart that Jamie Scharf be the Chair. Carried.

**MOTION:** Linda/Melanie that Shelley Robson be the Recorder. Carried.

Meeting called to order at 7:07 p.m. by Jamie.

Rev. deBeer led the group in The Lord's Prayer.

Meridian Pastoral Charge 2018 Annual Report will serve as agenda.

**Minutes of the February 13, 2018 Annual Meeting Page 4**

- Corrections:
- year of meeting should be 2018
  - Correction of spelling of "Shelley"
  - Michele Ammeter instead of Julie Ringash on M & P Committee

**MOTION:** Margaret/Nancy that minutes be accepted as corrected. Carried.

Additions to the Agenda: None

**REPORTS**

**Minister Page 6**

Rev. deBeer adds that his report looks back and forward. He has enthusiasm for the upcoming year. Note the correct spelling of deBeer.

**Worship Page 7**

Correction of spelling of "Colleen"

**Joint Search Committee Page 7**

Committee has disbanded

**Ministry and Personnel Page 8**

Correction of spelling of deBeer

Correction of Tom MANSON not MANNES

**Presbytery Page 9**

Diane reports this is the last Agassiz Presbytery report under the old system as this body has a new governance structure in the United Church of Canada. Diane will continue in this role as a Regional Rep.

“Redistributed finances” (paragraph 2) refer to monies given to Rock Lake Camp, Jessie Saulteaux Centre and others.

**CHURCH REPORTS**

**Avonlea Page 10**

Spelling correction of M & P.

**Sanford Page 11**

Add Kelly Epler to the Project Committee

Add Blair Johnson to the Property and Maintenance Committee

Remove the two baptisms noted for February 5, they occurred in 2017

**Starbuck Page 12**

**MOTION:** Diane/Michele that reports be accepted as presented. Carried.

**TREASURER’S REPORT Page 13-15**

1. Presbytery/UCC is renamed Denominational Assessment.
2. Some budget items will change as Rev. deBeer completes his courses and is reclassified.

Margaret and Melanie left meeting at 7:52 p.m.

Treasurer’s report continued:

Monthly Allocations for 2019 will be:

Avonlea \$2300

Sanford \$2300

Starbuck \$1540 and is based on consultation with each church’s treasurer.

The income from the manse term certificate was \$2583 in 2018. The term was up for renewal at January 23, 2019 - so \$110,000 was renewed at 2.5% for 13 months with interest paid monthly. The balance, \$16,000 was transferred to the operating account - to help off-set ministerial costs for 2019 and serve as a cushion for the unknown extra costs which may occur when Rev. James receives his approval as a United Church of Canada minister.

**MOTION:** Cliff/Michele that 2019 budget be approved as presented. Carried.

Dee Harber has reviewed the Meridian Pastoral Charge financial books.

## **NEW BUSINESS**

### 1. Contract extension

Michele reports that Rev. deBeer was given a 1 year contract July 1- June 30. His contract may have to be extended after June 30. Leith outlined the process that needs to be in place for Rev. deBeer to be admitted to the United Church of Canada and hopefully this process will go smoothly. Leith encouraged the Meridian Charge to review our Ministry Profile and keep it available for Rev. deBeer's renewal of appointment by March 31, if necessary. Rev. deBeer will be called to ministry in the Meridian Charge without limit when he is admitted to the United Church of Canada. The timing of events is dependent on many variables, one of which, is the reorganization of Presbytery.

**MOTION:** Michele/Cliff that Meridian Pastoral Charge will proceed with a renewal of appointment for Rev. deBeer for the period of July 1, 2019 – June 30, 2020. Carried

**MOTION:** Michele/Linda that it is the intention of Meridian Pastoral Charge to issue a Call to Rev. deBeer when Rev. deBeer is admitted to the United Church of Canada. Carried.

### 2. The HUB

The HUB is a means to put forth a pastoral charge's profile with the United Church of Canada.

**MOTION:** Malcolm/Stuart that the Chairperson of the Meridian Pastoral Board and the Chairperson of the M & P Committee be responsible for the Meridian Pastoral Charge HUB profile. Carried.

### 3. Meridian Pastoral Charge Website- Report from Diane Trudeau:

#### ***Regarding the Meridian Pastoral Charge website, Nov. 20, 2018***

*I've had a chance to chat with my daughter Kris who owns a website development firm in British Columbia, and she agrees with Clayton's assessment that the site has reached the end of its life, especially considering the abandonment of the editor by the original editor. This kind of abandonment isn't uncommon, and she's surprised that we had it for as long as we've had. In her opinion, no further effort should be put into a system that old.*

*Kris is willing to recreate the current site with a refreshed look and feel, and using the WordPress website framework (the code behind the scenes) that is current and industry standard. About 20% of the internet's websites are built with WordPress and it is continually updated to avoid things like security loopholes, etc. Plug-ins to WordPress can still become out dated, but the framework will always be current and there'll always be plug-ins to replace outdated ones, should they become abandoned.*

*She has offered to rebuild our site to industry standard at no cost to her. Annual domain costs will be the same, (\$40 per year, though we're paid up until Feb 2020.) Hosting will increase however due to the larger, more complex nature of the site. The increase will be to \$90 per year plus GST, which is her cost. This hosting will do all the updates that are required, and will also include regular backups so we don't*

*have to manage that.*

*The look and feel of the site will change to be something a little more refreshed. The template she is going to use so as to be able to provide this for free will be a little more modern, but she said she'll try and keep some consistency between the old and the new, but from an outsider's perspective, it will probably look vastly different, which she says is okay, because the old site was, well, 10 years old, and development and design have changed over the years. Regardless, she assures us that the site will be professional and represent us well.*

*In terms of timeline, the site could be ready and live before Christmas, though production times are at the mercy of her production schedule and other volunteer commitments though she realizes we're in a bit of an urgent situation and is eager to help.*

*Finally, she'll create a "training" video that will be stored on the site so volunteers can watch the video as needed to make changes on the site. Logins will change but we will be walked through it.*

*What are your thoughts?*

*Diane Trudeau Nov. 20, 2018*

Diane's daughter has a website business called HPx Media.

**MOTION:** Diane/Nancy that the Meridian Pastoral Charge website be updated with HPx Media. Carried. Further to this, Leith suggests that we familiarize ourselves with the guidelines around web-based minutes.

4. United Fresh Start

Diane reports that this is a helpful exercise to further the relationship between a new minister and the Pastoral Charge. Diane will make arrangements with the coordinator for more information.

5. M & S Commitment

Cliff reports that the M & S commitment for 2019 will be as follows:

Avonlea	\$3500
Sanford	\$2000
Starbuck	\$2000

6. Meridian Pastoral Charge Constitution

Michele presented a document with some proposed changes. It should be named the Meridian Pastoral Charge Governance Policies and Practises as per United Church policy recommendations. Jamie recommends a sub-committee from the churches work on this document with a plan to make decisions at the next Annual Meridian Pastoral Charge meeting. Each church will name a member to be involved with this committee by the April meeting.

## **2019 Meridian Pastoral Charge Board Members**

Rev. James deBeer

Chair	Jamie Scharf	
Vice Chair	Malcolm "Kirk" Kirkpatrick	
Secretary	Diane Trudeau	
Treasurer	Cliff Harrison (final term)	
Church Chairs	Avonlea Sanford Starbuck	Ron Manness Jamie Scharf Margaret Porter
M & P	Michele Ammeter	
Worship	Barb Kirk	
Regional Council 5 Rep (Presbytery)	Diane Trudeau	
Pastoral Charge Supervisor	Leith Saunders (end of June 2019)	
Interchurch	Judy Manness	
Members at Large	Jane Manness Nancy Langlois	
Auditor	TBA (Sanford to find)	

#### MEETING DATES FOR 2019

April 9	Avonlea	7 p.m.
September 10	Sanford	7 p.m.
November 12	Starbuck	7 p.m.
February 11, 2020	Avonlea	7 p.m. (ANNUAL)

Meeting adjourned at 9:30 p.m. by Malcolm.

Minutes by Shelley Robson